



ROTORUA INTERMEDIATE SCHOOL BOARD OF TRUSTEES POLICY

SCHOOL FEES

Rationale:

1. To ensure an effective management system for the collection of school fees is in place that will support the learning and teaching functions of the school by allowing the school to offer broader learning programmes.
2. That the families/whanau of current and prospective students are made fully aware of Rotorua Intermediates school fees.

Guidelines:

- That appropriate fees will be charged to facilitate learning programmes.
- Fees charged will be for such things as uniforms, technology materials, digital classrooms resources, and other materials and programmes.
- All fees charged must be approved by the Board of Trustees upon the recommendation of the Principal.
- The amounts of fees will be reviewed by the Board at least annually.
- The Principal will develop procedures for payment, and the collection of outstanding fees.
- The Principal will ensure that parents of students, and prospective students, are fully informed of all school fees, the terms on which they are payable, and the potential consequences of non-payment. This shall take place before the commencement of each school year. The information will be posted on the school website, and will be distributed to parents periodically.

Conclusion:

The charging of school fees will allow a broader variety of learning programmes to be offered at Rotorua Intermediate School. The Board undertakes to ensure the families/whanau of current students and prospective students and made fully aware of these fees

The School will have a set of management procedures that will facilitate compliance with legislation and regulations.

Effectiveness Review:

The review process involved gathering information for making judgments about the extent to which objectives have been achieved, then deciding any further action needed to the revealed successes and weaknesses.

1. *Identify who will be responsible for leading the review, and those to be involved*
2. *Decide a timeframe for the review*
3. *Gather and consider information related to the policy objectives*
4. *Make judgments about achievement and effectiveness of the objectives*
5. *Recommend future actions*
6. *Report*

Reviewed: May 2008
Next Review: August 2009
Approved by: Board of Trustees Chairperson: _____ Date: _____